



## ACCOMPLISHMENT REPORT ~ 2006 ARBOR DAY GRANT PROGRAM

GRANTEE COMMUNITY: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_ PHONE: \_\_\_\_\_

1. What was the actual date of your Arbor Day celebration? \_\_\_\_\_
2. Please give a breakdown of *all* cash expenditures *paid by city* that you are seeking reimbursement for (up to \$150.00).

**(Also enclose paid receipts for these reimbursable expenses.)**

	Product / Service	Quantity	\$ Amount	Paid by ~ City Check No.
1.				
2.				
3.				
4.				
5.				

3. Please list all other expenditures paid by city and the amount & value of all donated activities for your celebration. Include donated plant material, supplies, equipment & labor. (Labor includes planning meetings, program people & planting site preparation.) *Indicate with an "X" whether donated or paid by city.*

	Activity / Product	Amount	Value in \$	Donated	Paid by City
1.					
2.					
3.					
4.					
5.					

Be sure you have records on file to substantiate your minimum 35% match. A minimum of \$52.50 in cash and/or in-kind donations is required.

To be reimbursed this form must be submitted to IDL by June 30, 2006.

4. How many people were involved in your celebration? \_\_\_\_\_

5. a. How many and what kind(s) of tree(s) did you plant?  
(Make sure the cost of these trees is shown in the cost accounting sections above.)

Number of Trees?	Type of Tree?

b. Were any overhead utilities in the vicinity? \_\_\_\_\_

6. Who has the responsibility to water and care for the tree(s)?

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7. Share any unique activities or anything else you would like us to know about your celebration. Your celebration may be highlighted in the "Idaho Community Trees" newsletter or on IDL's Community Forestry webpage.

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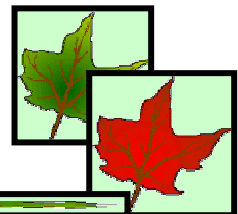
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Signature of Contact Person: \_\_\_\_\_

Please include any newspaper clippings, handouts or other material you used in your Arbor Day celebration.

KEEP UP THE GOOD WORK!



***Return this form & attachments to:***

*Community Forestry Coordinator, 3780 Industrial Avenue, S.  
Coeur d'Alene, ID 83815 or Fax to: (208) 769-1524*

***To be reimbursed this form must be submitted to IDL by June 30, 2006.***